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STANDARD FORM NO. 64

Approved For Release 1999/09/20 : CIA-RDP78-03568A001000030061-0

*Office Memorandum* • UNITED STATES GOVERNMENT

TO : Classification and Wage Division

DATE: 26 August 1954

ATTN : [REDACTED]

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FROM : Personnel Officer, Administrative Staff, ORR

SUBJECT: T/O Position Change

1. This Office requests that the position of Secretary (Typing) slot No. F1116 in the Weapons and Ammunition Branch, Industrial Division, ORR, be changed to Clerk Steno at the same grade level.

2. The present incumbent, [REDACTED] is fully qualified as a stenographer, and it has been established that this skill is required by this Branch in this position.

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St/A/ORR:gh

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